NCTS Hub
Invoice Details

www.ncts.com.tr User Manuel

December 2021

TOBBUND
BRIDGING BORDERS

**THE REPORTING MODULE IS
SET UP TO MEET YOUR NEEDS.**

In this document you will find information on how to view invoice details on NCTS Hub.
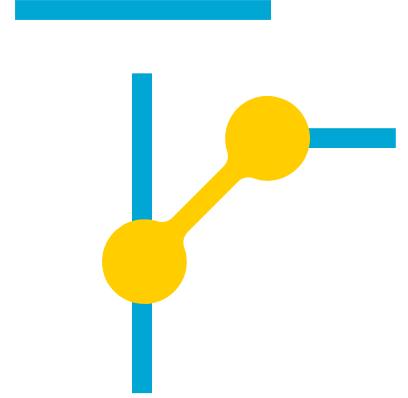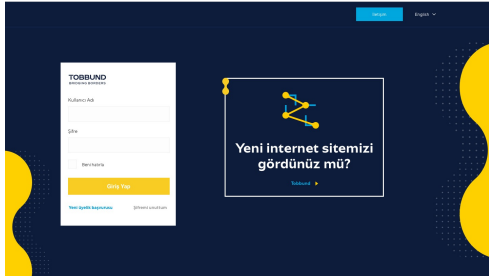
**ANTICIPATING THE
CHALLENGES AHEAD**

1-Homepage

Web

User Info
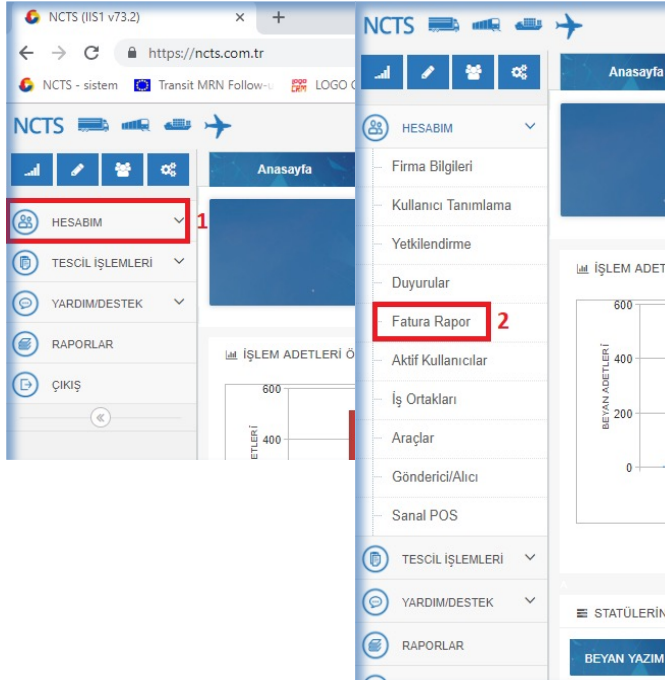
Password

Go to
www.ncts.com.tr

Log in with your e-mail and password.

In case you do not remember account info, please follow password reminder.

2-Invoice Report

- **On the left-hand-side menu, click "MY ACCOUNT" and then click "Invoice Report" from the opened tabs.**

- **By clicking on the List button, enter the start and end dates of the month that you want the report for in the field you see.**

3-Invoice Details

- **On the list below, click the Detail button in the far right corner.**

- **You can view the invoice details in the page that opens, or you can download the detailed list as an Excel spreadsheet by checking the Excel Export box on the bottom right.**

Thank you
444 23 22

TOBBUND

BRIDGING BORDERS