# BORDER PASS

## FUEL CARD SYSTEM

TOBBUND

BRIDGING BORDERS

## What is Border Pass?

Border Pass is a customer system developed under TOBBUND for Turkish and foreign transportation companies, digitalizing fuel and limit management. The system is valid at **Petrol Ofisi stations located at the Kapıkule and İpsala border gates,** offering users the advantage of **SCT- and VAT-exempt fuel purchases.**
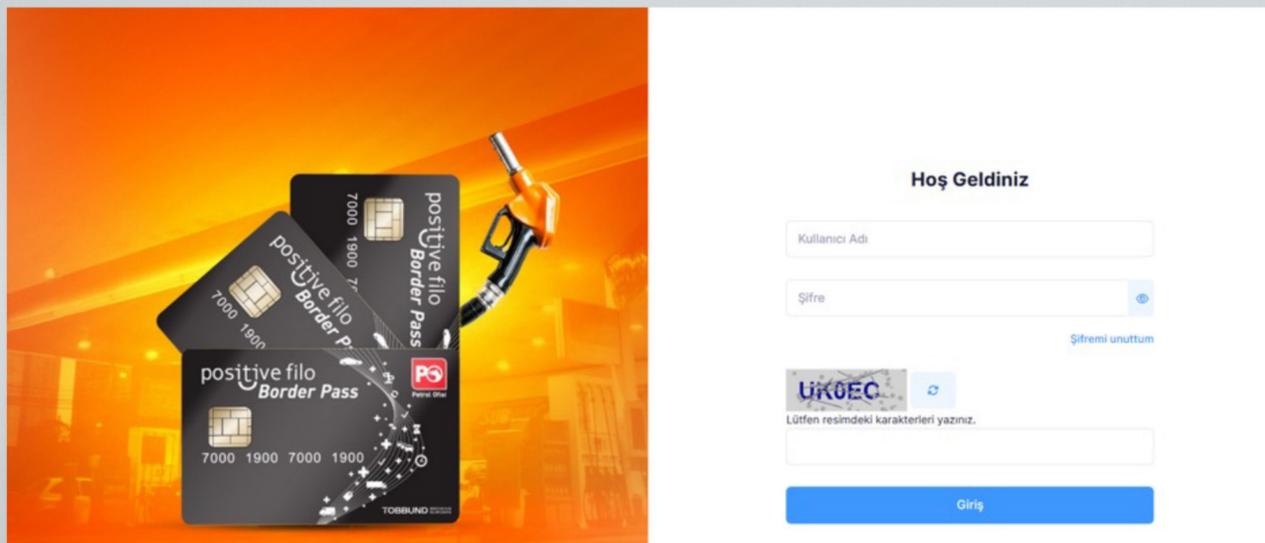
Turkish and foreign carriers can load balances onto Border Pass cards assigned to vehicle license plates via the system's Virtual POS and use these limits to purchase fuel at Petrol Ofisi stations in Kapıkule and İpsala. By accelerating operational processes and facilitating financial tracking, this structure enables users to securely manage fuel expenses and assigned limits through a dedicated panel.

## Border Pass Advantages

• **Digital Limit Management:** Limits assigned to vehicle-specific Border Pass cards can be easily managed online.
• **Fast Balance Loading via Virtual POS:** Foreign customers can instantly load balances through the system without physical transactions.
• **Operational Speed and Convenience:** Fuel purchasing processes are significantly accelerated.
• **Centralized and Secure Control:** All fuel expenses and limit usage can be securely monitored through a single panel.
• **Financial Transparency:** Detailed reporting ensures clear tracking of expenditures and effective budget control.
• **Infrastructure Suitable for International Transportation:** Compatible with foreign-registered vehicles.
• **Reduced Risk of Errors and Irregularities:** The plate- and limit-based system prevents unauthorized fuel purchases.
• **Time and Cost Savings:** Reduced manual processes and tax-exempt fuel advantages lower operational costs.
• **Multi-Language Support:** The system is available in both Turkish and English.

## How to Access the Border Pass System

• Visit: https://poas.tobbund.com.tr/html/login.html
• Log in using the **Username and Password** provided by the Accounting Department.

After logging in, you will be directed to the main screen. All company-related transactions can be performed via the left-hand menu.



## Balance (Limit) Loading via Virtual POS

To load limits through the system:

1. Access the relevant company card from the Company List screen.
2. Select **"Load Limit"** from the submenu.
3. Click **"New"** to access the Virtual POS payment screen.
4. Enter the amount to be loaded.
5. Click "Secure Payment" to be redirected to the 3D Secure payment page and confirm the transaction by entering card details.
6. After bank approval, please wait approximately 30 seconds for the balance to be reflected in the Maximum Limit field. Refreshing the page will update the balance.

## Assigning and Transferring Limits to Vehicle License Plates

To transfer the accumulated balance in the main account to vehicles:

1. Select the relevant vehicle card from the **Card List** section.
2. Go to **Transactions > New** under the card number.
3. Select **"Load Limit"** as the transaction type.
4. Enter the amount.
5. Click **"Save and Close"** to instantly assign the amount to the vehicle's Border Pass card.

**Kart Detay Listesi**

Kaydet ve Kapat | Kaydet

Kart Detay

| | | | |
|---|---|---|---|
| Firma | LİMA FOOD GIDA TARIM ULUS | Kart | 7000191400196789 |
| Tutar | 20,00 | Hareket Tipi | Limit Yükleme |
| Sefer No | 545 | | |

## Incorrect Loading and Limit Refund Process

In case of incorrect plate assignment or trip cancellation:

1. Go to **Card Transactions > New** for the relevant card.
2. Enter the refund amount.
3. Select **"Limit Refund"** as the transaction type.
4. Click **"Save and Close"** to deduct the amount from the vehicle card and return it to the main balance pool.

## Station Usage and Security Rules

To prevent disruptions in field operations, the following rules are critical:

• **Fuel Purchase:** Assigned limits can be used at contracted stations with the vehicle-specific card and password.
• **Password Security:** If the password is entered incorrectly three times, the card will be automatically blocked.
• **Unblocking Procedure:** An email including the company name, license plate, and card number must be sent to **muhasebe@tobbund.com.tr.**

## Required Documents for Registration and Application

Companies newly joining the system must submit the following documents in full:

1. Trade Registry Certificate
2. Vehicle License Plate List and Copies of Registration Documents
3. Current Balance Sheet and Income Statement
4. Signature Circular and Copies of Identification Documents