

## PRIVACY NOTICE

### Data Controller

TOBB UND Lojistik Yatırım A.Ş. ("COMPANY") with data controller status, in compliance with the new European General Data Protection Regulation ("GDPR"), which came into force on 25 May 2018, and the Personal Data Protection Law ("KVKK"), which entered into force on 24 March 2016. It undertakes to process the data as a company and pays the utmost attention to the security and protection of your data. In case of conflict between these two legislations, legal regulation in favor of the data subject will be applied priority.

### Purposes of The Processing of Personal Data and Lawful Basis for Processing

The person groups that are the subject of this privacy policy are as follows:

- Customers,
- Potential customers,
- Suppliers,

Execution of personal data, finance, and accounting affairs, follow-up of legal affairs, execution of contract processes, execution of advertising/campaign/promotion processes, execution of goods/services sales processes, execution of information security processes, execution of business continuity activities, execution/supervision of business activities, authorized person It is processed for the purposes of providing information to institutions and organizations, executing logistics activities, executing customer relationship management processes, executing marketing processes of products/services, executing goods/services purchasing processes, executing operations related to our business activities and conducting communication.

Purpose Of Data Processing	Legal Reasons
<ul style="list-style-type: none"><li>• Execution of advertising/campaign/promotion processes,</li><li>• Execution of marketing processes of products/services,</li><li>• Execution of communication activities,</li></ul>	<b>KVKK 5 (2) f:</b> It is mandatory for the legitimate interests of the controller, provided that this processing shall not violate the fundamental rights and freedoms of the data subject.
<ul style="list-style-type: none"><li>• Execution of Activities in Compliance with the Legislation</li><li>• Informing the Authorized Persons, Institutions, and Organizations</li><li>• Execution of financial and accounting affairs</li></ul>	<b>KVKK 5 (2) a:</b> It is clearly provided for by the laws.
<ul style="list-style-type: none"><li>• Carrying out activities to ensure business continuity,</li><li>• Execution/supervision of business activities,</li><li>• Follow-up and execution of legal affairs,</li><li>• Execution of contract processes,</li><li>• Execution of goods/services operation processes,</li><li>• Execution of finance and accounting works,</li><li>• Execution of after-sales support services for goods/services,</li><li>• Execution of goods/services sales processes,</li><li>• Execution of customer relationship management processes,</li><li>• Execution of goods/services procurement processes</li></ul>	<b>KVKK 5 (2) c:</b> Processing of personal data belonging to the parties of a contract, is necessary if it is directly related to the conclusion or fulfillment of that contract.
<ul style="list-style-type: none"><li>• Execution of Activities in Compliance with the Legislation</li></ul>	<b>KVKK 5 (2) e:</b> Data processing is mandatory for the establishment, exercise, or protection of any right.

## Method Of Collecting Personal Data and Its Legal Reason

Your data will be obtained electronically, with the methods specified below, based on the legal reasons in Articles 5 (2) of the KVKK, to fulfill the purposes specified in paragraph (b) of this text:

Personal data is obtained through voice recordings of phone calls, mobile applications, camera recorders, digital software, portals, e-mail, and call center phone calls.

## To Whom and For What Purpose the Processed Personal Data May Be Transferred

It is our priority not to transfer and disclose personal data. In addition, we will share your personal data with our business partners and contracted banks to manage the contracts we are a party to or to carry out the sales processes of goods and services, and with the Official Authorities to fulfill our legal obligations under the financial legislation.

We may share our customers' personal data with foreign customs authorities to carry out customs processes and official correspondence.

To carry out the services we provide, your personal data is shared, when necessary, with our agencies and business partners located abroad.

Your identity and contact information are shared with contracted cargo companies and our business partners for promotional purposes.

As Tobb Und Lojistik Yatırım A.Ş., we use Microsoft 365 infrastructure. By using this infrastructure, the sent and/or received e-mails may be stored in data centers around the world. (You may check: <https://privacy.microsoft.com/en-us/privacystatement>)

## What Are Your Data Protection Rights?

We declare that you have the following rights:

**Right to Be Informed:** You have the right to request all kinds of information regarding your data processed by us.

**Right to Rectification:** If your data is inaccurate or incomplete, you have the right to request correction of inaccurate personal data and/or completion of incomplete personal data.

**Right to Restrict Processing:** If legal requirements are fulfilled, you can request the restriction of the processing of your data.

**Right to Erasure (Right to be Forgotten):** You can request the deletion of your data at any time unless we are legally required or have the right to further process your data.

**Right to Data Portability:** You have the right to receive the personal data you have provided to the company in a structured, commonly used, and machine-readable format and transfer it to another data controller.

**The Right to Object to Processing:** You have the right to object to the processing of your data for direct marketing or profiling purposes. You can object to the transaction based on the evaluation of interests by stating the reasons arising from your special situation.

**Right to Withdraw Explicit Consent:** You have the right to withdraw your express consent for transfer abroad at any time. The withdrawal of consent has no effect on the legality of the processing based on your prior consent.

**Right to Complaint and Claim for Reparation of Damage:** You can make a complaint to the relevant Institutions regarding the processing of your data, and at the same time, you have the right to claim compensation for the damage arising from the unlawful processing of your personal data.

# TOBBUND

## Exercises of Rights of Data Subject

In accordance with KVKK regulations, in cases you have inquiries on your rights, mentioned hereinbelow, by completing the Data Subject Application Form you can send it to the address; TOBB İıkiz Kuleler, Eskişehir Yolu 9. Km No:252 D Kule Kat:23, 06530 Bilkent/ ANKARA along with ID verification documents either by hand or via postage services or by sending an email to [kvkk@tobbund.com.tr](mailto:kvkk@tobbund.com.tr) All queries will be answered within 30 days of receipt. If the transaction requires an additional cost, the tariff set by the Turkish Personal Data Protection Board will be charged.